

## **HOWARD COUNTY BOARD OF COMMISSIONERS MEETING JUNE 16, 2014**

The Howard County Board of Commissioners met in Regular Session on Monday, June 16, 2014, at 8:30 a.m. in Hearing Room 338 of the Administration Center. Those in attendance included President Paul Wyman, Vice President Tyler Moore, and Member Brad Bray. Also in attendance were County Attorney Larry Murrell and Auditor Martha Lake.

The meeting was called to order by Sheriff Steve Rogers and conducted by President Paul Wyman. Commissioner Brad Bray led in the Pledge of Allegiance and Vice President Tyler Moore offered a word of prayer.

### **IN THE MATTER OF APPROVAL OF MINUTES:**

The minutes of the June 2, 2013, Regular Meeting had been previously submitted and reviewed. Mr. Moore called attention to a couple of corrections to the minutes. The first was the time of the meeting, to be corrected to read "8:30 a.m. in lieu of "p.m.; and (2) the amended spelling of Bob Krohl to "Croll". A motion was made to approve the minutes amended to reflect the correct time at 8:30 a.m., and the correct spelling of "Croll". The motion was seconded by Mr. Bray and carried.

The minutes of the Joint Executive Session held on Thursday, June 5, 2014, were submitted. The meeting was attended by Commissioners Paul Wyman, Tyler Moore and Brad Bray; Councilmen Dick Miller, Stan Ortman, Dwight Singer, Jim Papacek and John Roberts; Auditor Martha Lake; and County Attorney Larry Murrell. The purpose of the meeting was to discuss strategy with respect to litigation that is either pending or has been threatened specifically in writing. The minutes were approved as submitted on a motion made by Mr. Moore and seconded by Mr. Bray.

### **IN THE MATTER OF DEPARTMENTAL REPORTS:**

#### **SHERIFF DEPARTMENT:**

1) Captain Jerry Asher requested permission to Request Bids to replace five patrol vehicles. He and Lieutenant Goerges have prepared the bid specifications and package. Captain Asher also informed the Board that a Detective Vehicle was involved in an auto accident and has been totaled, needing replacement. The accident was not the fault of the driver. Captain Asher will replace the pick-up truck after insurance has issued a check. A motion was made by Mr. Moore to authorize Captain Asher and Lieutenant Goerges to send out the Request for Bids for five (5) new patrol vehicles. The bids are to be returned on or before 8:00 a.m. on Monday, July 21, 2014. The motion was seconded by Mr. Bray and carried.

2) Captain Asher had applied for a grant with Homeland Security several months ago. It would be in the amount of \$4,000.00, for additional emergency lighting to be used at traffic accident scenes and crime scenes. He just received an e-mail from Homeland Security confirming that our Sheriff's Department has been awarded the grant. Captain Asher submitted the paperwork and asked for all three of the Commissioners' approval and signatures. A motion was made by Mr. Moore to accept the Homeland Security Grant, in the amount of \$4,000.00, to be used for emergency lighting, subject to Attorney Murrell's review. The motion was seconded by Mr. Bray and carried.

#### **HOWARD HAVEN:**

Howard Haven Superintendent Jennifer Vary submitted a Resident Application on behalf of Paul S. Smith. Mr. Smith is a Howard County resident and will be ARCH supported. After reviewing the application, a motion was made by Mr. Moore to approve the Resident Application of Mr. Paul E. Smith, with the usual 90-day probationary period. The motion was seconded by Mr. Bray and carried.

Mr. Moore expressed condolences to Bob Croll and his family in the death of his brother. Mr. Moore also expressed condolences to Friends of Howard Haven, and the family and friends of Ms. Mary Lindgren, a member of the Friends of Howard Haven.

#### **MAINTENANCE DEPARTMENT:**

1) Buildings and Grounds Superintendent Bill Stonestreet submitted a need to replace the cooling tower at the Jail facility. Mr. Stonestreet has received several quotes with the lowest and most responsive bid coming from Benchmark Mechanical, in the amount of \$44,500.00. Mr. Stonestreet would like to include a stainless steel basin, increasing the cost to \$53,300. If the replacement has to be done at night, there will be an additional overtime charge, bringing the total cost to \$57,000.00

2) Mr. Stonestreet is also asking for a back-up water heater at the Criminal Justice Center in the amount of \$14,000.00, including the pump and installation. Mr. Stonestreet recommends the purchase be from Irish Mechanical with the lowest and most responsive quote submitted. He is requesting that both pieces of equipment be paid from the Cumulative Capital Fund, 1138-000-04724.05. A motion was made by Mr. Moore, seconded by Mr. Bray and carried to approve both the purchase and installation of a new cooling tower at the Criminal Justice Center, in an amount not to exceed \$57,000.00, and approve \$14,000.00 for replacement of the water heater and pump, from 1138-000-04724.05.

3) Mr. Stonestreet informed the Board of Commissioners that his staff has been working very hard in all the county buildings. He believes the Courthouse lawn looks better than it ever has. With all the landscaping and lawn care that has been accomplished so far this year, his crew has saved the county more than \$1,000.00 just by doing the work in lieu of contracting it out. Maintenance has also completed work on the EMA / Highway network wiring project, saving the county additional money.

#### **PERSONNEL DEPARTMENT:**

Benefits Representative Brittany Dockemeyer submitted an amended Worker's Compensation Policy that brings Howard County employees to the recommended state guidelines. Under the new policy the employee WILL NOT receive their regular payroll check each week; only the first five days, if scheduled to work. Worker's Compensation salary benefits will begin on the eighth day after injury and are not subject to state or federal income tax; nor are they included in the W-2 Wage and Tax Statement. If approved, this policy will be effective as of July 1, 2014. Resolution No. 2014- HCCR-12 amends the Travel Policy effective June 16, 2014, to clarify the following issues:

Mileage: **"Please attach a copy of the Google Map, which shows the beginning and ending destination of your travel. If a detour is active in your travel, please add the mileage to your Google Map and initial.**

Subsistence: **"No Alcoholic Beverages are allowed for reimbursement."**

Subsistence: **"The Employee is not eligible to receive any reimbursement for meals if the Conference/Meetings include meals with their agenda. Pre-paid conference meals are assigned the following values in order to determine remaining per Diem for non-paid meals at the same conference/meeting: Breakfast - \$8.00; Lunch - 15.00; Dinner - \$27.00.**

A motion was made by Mr. Bray to approve the new Worker's Compensation Policy, and approve Resolution No. 2014-HCCR-12, as stated above. The motion was seconded by Mr. Moore and carried.

#### **IN THE MATTER OF CLAIMS AND REPORTS:**

Auditor Martha Lake submitted the following claims and reports for the Commissioners' information and approval:

1. **Salary Claims:** The Commissioners' Salary, Hourly, and Overtime claims payable June 20 and 27, 2014, in the amount of \$361,809.53 each, were submitted and approved on a motion made by Mr. Bray and seconded by Mr. Moore.
2. **Operating Claims:** The Commissioners' Operating Claims payable June 16, 2014, in the amount of \$420,170.23, were submitted, and approved on a motion made by Mr. Bray and seconded by Mr. Moore.
3. **Early Payment of Claims:** Ms. Lake submitted a claim for Information & Records Associates, in the amount of \$31,846.00, and a claim for Greater Kokomo Alliance, in the amount of \$5,000.00, that were early paid claims signed by President Wyman. She asked that Mr. Wyman's signature be confirmed. A motion was made by Mr. Bray, seconded by Mr. Moore and carried to confirm President Wyman's signature on both early pay claims as submitted.
4. **Monthly Reports:** Ms. Lake submitted the Clerk's Monthly Report for the month ending May 31, 2014, and the Recorder's Monthly Report for the month ending May 31, 2014. Both reports were accepted on a motion made by Mr. Bray and seconded by Mr. Moore.

**IN THE MATTER OF COUNTY ATTORNEY ISSUES:**

County Attorney Larry Murrell submitted a statement from Assistant County Attorney Alan D. Wilson, for four litigation cases as follows:

Howard County Board of Commissioners v. Erin K. Caddell	\$225.00
State of Indiana (K Wilson) v. State of Indiana	\$690.00
Howard County v. Correctional Management Co. LLC	\$195.00
Ken Marschand Claim	<u>\$405.00</u>
	<b>\$1,515.00</b>

A motion was made by Mr. Moore to approve the statement from Alan D. Wilson, in the amount of \$1,515.00. The motion was seconded by Mr. Bray and carried.

**IN THE MATTER OF COMMISSIONER ISSUES:**

**COMMISSIONER MOORE:**

Mr. Moore restated his condolences to Howard Haven and Friends of Howard Haven.

**COMMISSIONER WYMAN:**

Mr. Wyman received a request from the Greater Kokomo Alliance, to display the 1894 Haynes Art Car on the east side of the Courthouse for July's "First Friday". A motion was made by Mr. Moore, seconded by Mr. Bray and carried to approve the request by the Greater Kokomo Alliance, for display space on the east side of the Howard County Courthouse (Main Street) for "First Friday". Mr. Wyman will obtain a copy of the Certificate of Insurance from the Alliance.

**IN THE MATTER OF PUBLIC COMMENT:**

Mr. Wyman opened the floor for public comment as follows:

**Terry Tribby, Information Systems Director for Howard County:** Mr. Tribby publicly thanked Buildings & Grounds Superintendent Bill Stonestreet and his staff for their help in the EMA / Highway Wireless Project. It is faster and more stable.

**Judy Dennis:** Ms. Dennis thanked the Board of Commissioners for their support of the Jackson Street Commons homeless veteran housing. It is up and running and there are already several success stories.

*There being no further business to come before the Board of Commissioners at this time,  
the meeting was adjourned at 8:58 a.m. on a motion made by Mr. Moore  
and seconded by Mr. Bray.*

**HOWARD COUNTY BOARD OF COMMISSIONERS:**

---

PAUL G. WYMAN, PRESIDENT

---

TYLER O. MOORE, VICE PRESIDENT

---

ROBERT B. BRAY, MEMBER

---

MARTHA J. LAKE, AUDITOR  
Howard County Board of Commissioner Meeting June 16, 2014